

**SUSTAIN**  
**Effective Case Management Seminars**

**February through April 2006**

**Macon AOC Office  
110 Holiday Drive, North, Suite B  
Macon, GA 31210  
10:00 a.m. – 4:30 p.m.**

**To register contact Pam Dixon, [dixonp@gaaoc.us](mailto:dixonp@gaaoc.us)**

*Has your case load increased? How efficient is your court? Would you like to have a more efficient, organized, productive court? Then this seminar is for you! It's designed to help court users "effectively" manage their cases. Topics will include "Time Saving Processes", "Current Process Enhancements" and much more!*

**PREREQUISITE**—Basic keyboard and windows navigation, at least 6 months experience using Sustain or completion of "An Introduction to Sustain".

February 7, 2006 .....Magistrate Courts  
March 7, 2006 .....Probate Courts  
March 21, 2006 .....Magistrate Courts  
April 11, 2006 .....Estate Management .....Probate Courts

***Note: Register early, classes are limited to 10 persons per class to ensure a personalized learning experience,***

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**SUSTAIN**  
**Electronic Transmissions Seminars**

*The Administrative Office of the Courts in collaboration with the Georgia Bureau of Investigation and the Department of Driver Services, is proud to announce **SUSTAIN/GCIC** and **SUSTAIN/ DDS** Electronic Transmission Seminars. At these seminars you will learn how to properly Dispose of Charges, Amend Charges, The Transmission Process and Interpret the Transmission Response.*

**PREREQUISITE**—Basic keyboard and windows navigation, at least 6 months experience using Sustain or completion of "An Introduction to Sustain".

February 21, 2006.....Sustain/GCIC  
April 18, 2006 .....Sustain/DDS

***Note: Classes are limited to 25 persons per class.***

The deadline for Registration is five (5) days prior to each training date.