

HIRING ANNOUNCEMENT
STAFF ATTORNEY IN THE CENTRAL STAFF OF
THE SUPREME COURT OF GEORGIA

The Supreme Court of Georgia is accepting applications for the position of Staff Attorney in its Central Staff.

Duties: Assist the Court with extensive workload on petitions for writs of certiorari, habeas petitions, motions, State Bar discipline cases, and various other duties. The Court relies on the judgment of the staff attorneys in its Central Staff as well as their integrity, writing skills, analytical abilities, and attention to detail. Staff attorneys must be able to work independently and meet strict deadlines.

Requirements: OCGA § 15-2-19 requires Supreme Court staff attorneys to be admitted to the State Bar of Georgia within one year of employment. Other minimum requirements include law school graduation in the top 25% of the class from an accredited law school, outstanding performance in undergraduate studies, and demonstrated writing and analytical abilities. Prior experience as a judicial law clerk or in law practice is favored. Law review or journal experience is preferred.

Selection Criteria: Excellent legal research, writing, and analytical skills. Ability to work independently and within a team, manage a large caseload, meet deadlines, work effectively with the Justices and with staff, and maintain confidentiality.

Salary: Annualized salary is \$85,737.60 (may vary depending on experience and qualifications), plus state employee benefits.

Send Resumes Via E-Mail to: resume@gasupreme.us

Subject: Central Staff Attorney

Application Procedure:

- Cover letter, including a statement of interest
- Resume, including GPA and class rank in law school and undergraduate school
- Writing sample (not heavily edited by others)
- List of references

RESUMES MUST BE RECEIVED by Friday, September 8, 2017.