

March 28, 2002

Judge:

- 1) Enclosed is an **important committee assignment sheet** that Judge Clayton, President-Elect, has asked me to send out to you. Please fill out and fax back to her at (770) 528-1740 as soon as possible!
- 2) Just another reminder to encourage you to both register with ICJE (Rich Reaves) and secure your lodging with Brasstown Valley reservations department at 1-800-201-3205 between the hours of 8:00am -6:00pm for the **Council's Spring Conference** which, as mentioned below, is May 15-17! For your convenience again, future state court conference dates are as follows:

SPRING 2002	May 15-17	Brasstown Valley	FALL 2002	Oct 9-11	Jekyll Island
SPRING 2003	May 14-16	Brasstown Valley	FALL 2003	Oct 15-17	Jekyll Island
SPRING 2004	May 12-14	Brasstown Valley	FALL 2004	Oct 13-15	Jekyll Island
SPRING 2005	May 11-13	Brasstown Valley	FALL 2005	Oct 12-14	Jekyll Island

- 3) For those judges that have not already been informed, I will be performing a portion of my **military duty** the week of April 1-5. Although I will try to check telephone messages and have someone at the AOC ready to assist with basic requests, please wait until my return for any complex requests, and I will get right to it.
- 4) Enclosed are **funding opportunities** that I received this week from the Grants and Special Projects division of the Administrative Office of the Courts should you be interested.
- 5) Enclosed is a rough draft of information for a **state court judge directory** that I am hoping to hand out at the Spring Conference. Please make any last informational changes that you desire and fax back as soon as possible to me at (404) 463-0844. I will not be able to include any changes received after April 12<sup>th</sup> due to publication deadlines. Do not worry about formatting, as the graphic designer will take care of along with insertion of your picture.
- 6) Please send me any items that you might have for our Council newsletter.

Best wishes for a happy and healthy holiday!

Respectfully Yours,

Stephan J. Frank  
Executive Director

THOUGHT FOR THE DAY (as seen on a sign near my house): "It is better to build children, than repair adults."